



NIRMALA COLLEGE OF PHARMACY

Muvattupuzha, Ernakulam (Dist) Kerala - 686661, India

Managed by Nirmala College Society (Reg.No.ER 928-2001), Diocese of Kothamangalam [Approved by PCI, New Delhi, Govt of Kerala and Affiliated to Kerala University of Health Sciences, Thrissur

Accredited by NBA (National Board of Accreditation)Tel:

0485-2836888 , E-mail: info@nirmalacp.org



REPORT COMMUNICATION SKILLS

Date &time	07/12/2020
Venue	Language lab
Faculty in charge	Ms. Poorna Pushkala A
No of students participated	30-Pharm D

To develop the communication skills of our students, we started the communication skills programme in 7 December 2020. classes were conducted by Ms. Poorna Pushkala A, assistant professor, Dept. of Communicative English, Nirmala College, muvattupuzha. Due to the Corona pandemic after December classes had taken through online mode. Wordsworth Language Lab omitted and continued the language practises through YouTube videos. Via online mode, conducted group discussions and interviews.



Communication skills

Aim

Improve the student's rational knowledge, quick thinking, communication skills and creativity. These skills are important to gain, just like the technical skills and workplace skills they need to perform well in a position.

Objectives

1. Know what the required skills are to carry out an effective interview.
2. Know what the required skills are to carry out an effective group discussion.
3. Know what the required skills are to carry out an effective writing.
4. Know what the required skills are to carry out an effective listening.
5. Know what the required skills are to carry out an effective speaking.
6. Know what the required skills are to carry out an effective presentation.

Total hours: 30

Syllabus

Unit-1 **5 hrs**

Interview skills

- (a) Introduction
- (b) Purpose of an interview
- (c) Dos and don'ts of an interview
- (d) Interview practice

Unit-2 **5 hrs**

Group discussion

- (a) Introduction
- (b) Communication skills in group discussion
- (c) Dos and don'ts of a group discussion
- (d) Group discussion practice



Unit-3 **5hrs**

Effective writing

(a) Introduction

(b) How to present an answer well

(c) Subject lines, put the main point first, know your audience, organization of the message

(d) When and where not to use written communication

(e) Words Worth language lab practice

Unit-4 **5hrs**

Effective listening

(a) Introduction

(b) Self-awareness

(c) Active listening skills

(d) How to become an active listener

(e) Listening in difficult situations

(f) Words Worth language lab

Unit-5 **5hrs**

Effective speaking

(a) introduction

(b) Phonetics

(c) Speaking practice

(d) Words worth language lab

Unit-6 **5hrs**

Effective Presentation

(a) Introduction

(b) Dealing with fears

(c) How to give a good presentation

(d) Presentation practice

Prepared By
Ms. Poorna Pushkala A
Assistant Professor





NIRMALA COLLEGE OF PHARMACY

Nirmala Hills, Muvattupuzha P.O,
Ernakulam district, Kerala, India - 686 661

Date: 3/5/2021

MARK LIST GD and INTERVIEW SKILL

No	STUDENT NAME	Reg. No:	BATCH	GD (15)	INTER VIEW (15)	TOTAL (30)
1.	Aboobakkar Sidhik Sanil	202820289	Pharm D	12	12	24
2.	Ahil Joseph Alby	202820290	Pharm D	13	14	27
3.	Anas Muhammed Azad	202820291	Pharm D	11	10	21
4.	Aparna S Biju	202820292	Pharm D	12	12	24
5.	Ashly Mary Mathew	202820293	Pharm D	13	12	25
6.	Ayonaeezabeth	202820294	Pharm D	10	13	26
7.	Edwin Sam	202820295	Pharm D	13	14	27
8.	Eveena Sara Binny	202820296	Pharm D	10	10	20
9.	Fahad Muhammed M.S	202820297	Pharm D	11	11	22
10.	Fathimathsahidia	202820298	Pharm D	10	11	21
11.	Freddy Alappattu	202820299	Pharm D	15	14	29
12.	Gouri Ganesh	202820300	Pharm D	11	13	24
13.	Hanna Mathew	202820301	Pharm D	13	14	27
14.	Hila A D	202820302	Pharm D	10	10	20
15.	Jannathparwin K I	202820303	Pharm D	11	13	24
16.	Jeevan Joseph Jaison	202820304	Pharm D	12	12	24
17.	Meera Abdul Karim	202820305	Pharm D	13	14	27
18.	Meghashaji	202820306	Pharm D	11	10	21
19.	Nadheem Muhammed Shajeef	202820307	Pharm D	12	12	24
20.	Nancy Joseph	202820308	Pharm D	13	12	25
21.	Nandhanashibu	202820309	Pharm D	10	13	26
22.	Naveen K Biju	202820310	Pharm D	12	13	25
23.	Samafathimam M	202820311	Pharm D	10	10	20
24.	Sandra Baby	202820312	Pharm D	10	11	21
25.	Shane Sojan Thattamattathil	202820313	Pharm D	15	14	29
26.	Sharon Susan Biju	202820314	Pharm D	12	12	24
27.	Sneha Susan Samuel	202820315	Pharm D	13	12	25
28.	Tania Sibi	202820316	Pharm D	11	13	24
29.	Teresa Mary Sobi	202820317	Pharm D	13	14	27
30.	Vaishnavi Vijay	202820318	Pharm D	10	10	20

STAFF IN CHARGE: MS. POORNA PUSHKALA A

Assistant Professor, Dept. of IT and Communication skills





Date: 10/5/2021

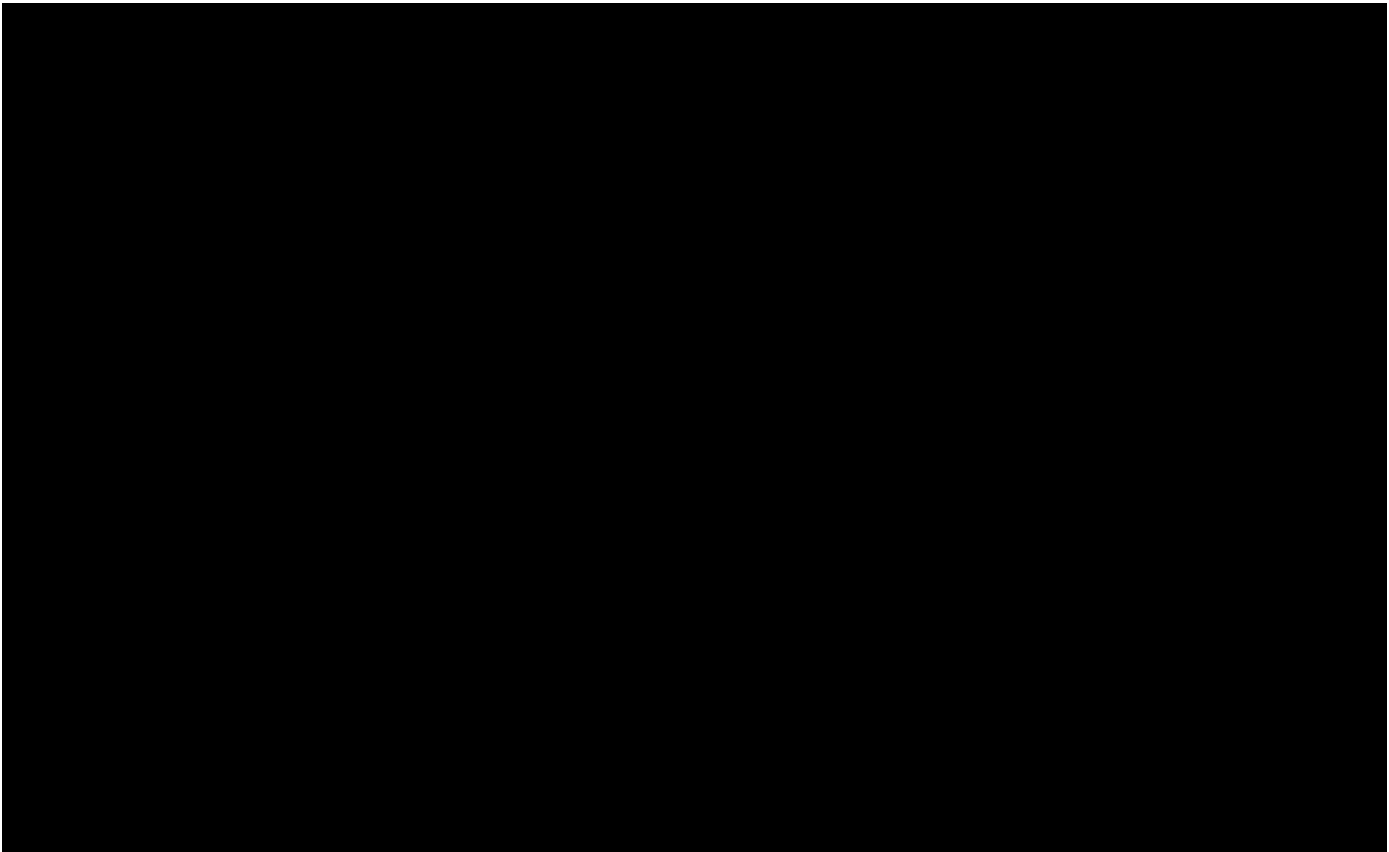
MARK LIST TRANSLATION and SPEAKING

No	STUDENT NAME	Reg. No:	BATCH	TRANSSLATION (15)
1.	Aboobakkar Sidhik Sanil	202820289	Pharm D	12
2.	Ahil Joseph Alby	202820290	Pharm D	13
3.	Anas Muhammed Azad	202820291	Pharm D	11
4.	Aparna S Biju	202820292	Pharm D	12
5.	Ashly Mary Mathew	202820293	Pharm D	13
6.	AyonaElizabeth	202820294	Pharm D	10
7.	Edwin Sam	202820295	Pharm D	13
8.	Eveena Sara Binny	202820296	Pharm D	10
9.	Fahad Muhammed M.S	202820297	Pharm D	11
10.	Fathimathsahidia	202820298	Pharm D	10
11.	Freddy Alappattu	202820299	Pharm D	15
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18.	Meghashaji	202820306	Pharm D	11
19.	Nadheem Muhammed Shajeef	202820307	Pharm D	12
20.	Nancy Joseph	202820308	Pharm D	13
21.	Nandhanashibu	202820309	Pharm D	10
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30.	Vaishnavi Vijay	202820318	Pharm D	10

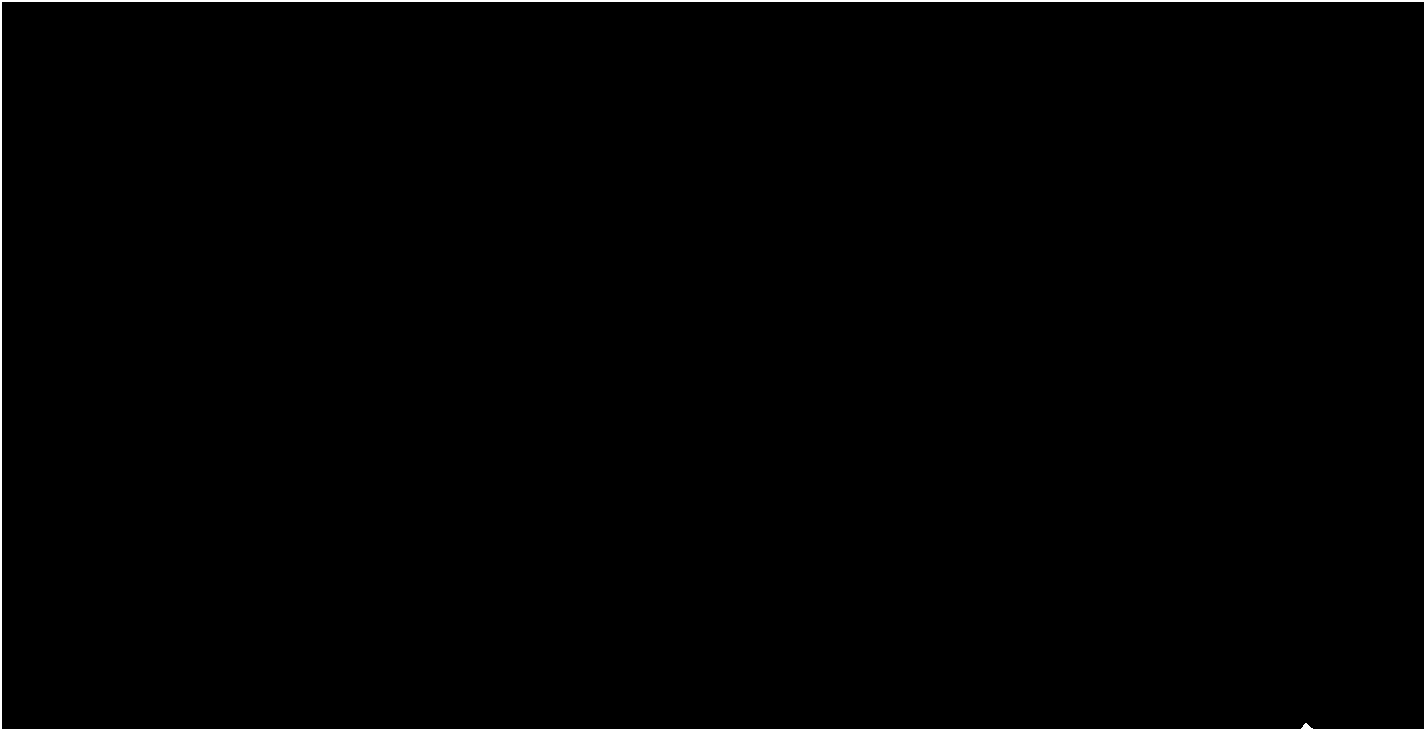
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Assistant Professor, Dept. of IT and Communication skills





<https://youtu.be/MCx89koXL7g>



<https://youtu.be/FfhZFRvmaVY>





COURSE COMPLETION CERTIFICATE



This certificate is presented to
ABOUBAKKAR SIDHIK SANIL
for the successful participation in 30-hour
LANGUAGE AND COMMUNICATIVE SKILLS
PROGRAM 2020.

MS. POORNA PUSHKALA A
INSTRUCTOR



DR. BADMANABAN R
PRINCIPAL



Course Completion Certificate

