



Internal Quality Assurance cell

Minutes of IQAC Meeting held on 16/07/2022

Venue: Conference Room

Time 10.00 Am - 01.00 PM

Agenda:

1. Short term long term goals discussion and approval regarding same.
2. Constitution of BOS/ Academic council
3. Constitution of the Institutional advisory board.
4. Conduct of add on course and certificate program.
5. R & D facility creation
6. Development of water testing laboratory and services to community pharmacies
7. Ways and methods to identify the talented students (fast/ slow/ poor).
8. Registration of Alumni Association.
9. Skill up gradation of non-teaching staff.
10. Strengthening of Mentoring System
11. Any other agenda with the permission of chair

Members Present:

1. Prof. Dr. Badmanaban. R, *Principal- Chairperson*
2. Rev. Fr. Jose Pulloppillil , *Administrator- Senior administrative officer*
3. Rev. Msgr. Dr. Pius Malekandathil, *Manager - Member from management*
4. Dr. M.R. Pradeep, *Retired deputy Drug Controller, Drugs Control Department Kerala.- Nominee from employer*
5. Dr.Dhanish Joseph, *Associate Professor, Department of Pharmaceutics-IQAC coordinator*
6. Dr.Deepa Jose, *Professor, Department of Pharmaceutical Chemistry*
7. Mrs.Lins Mary Joy, *Associate Professor, Department of Pharmacognosy*
8. Dr.Suja Abraham, *Professor, Department of Pharmacy practice*
9. Dr.PreejaG.Pillai, *Professor, Department of Pharmacology*
10. Dr.Prasanth B. Pillai, *Associate Professor, Department of Pharmacognosy*
11. Dr.Karthikeyan, *Associate Professor, Department of Pharmacology*
12. Dr.FelsSaju, *Associate Professor, Department of Pharmaceutics*



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The meeting started at 10.00am with prayer. The IQAC coordinator welcomed all IQAC members for the meeting. The chairperson gave the opening remarks. Since it was the first IQAC meeting after constitution the various functions of IQAC member is described by the IQAC coordinator and then meeting moved to the prescribed agenda.

Discussions and Decisions

1. Short term long term goals discussion and approval regarding.

The short term, medium and long term goals were prepared by the IQAC coordinator based on the vision and mission of the institution and was presented in the IQAC meeting for approval. Years 2022-2025, 2026-2030, 2031-2035 as per regular academic calendar were considered as short, medium and long term duration, the goals were attached as Annexure 1. The goals were approved with certain additions and decided to submit the same to the governing body for approval.

2. Constitution of BOS/ Academic council

It was proposed to constitute an internal council to formulate and conduct add on courses in various pharmacy related technical aspects and skill development programs for students. The cell has decide to conduct add on course under academic regulatory committee.

3. Constitution of IAB

The IQAC coordinator has recommended to constitute an Institutional Advisory Board (IAB) with new members from diversified areas of pharmacy like industry, academic, clinical pharmacist, and nomineeto various government funding agencies, and research organization to uplift the institution towards its vision. The cell has unanimously approved the same and decided to constitute the IAB at the earliest.





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4. Add on course, certificate program conductance and approval

To uplift the theoretical and technical skills of the students certain add on courses are most necessary. Considering the need and demand the cell has decided to conduct add on courses in skill development and technological development for the students. For the skill development it was decided to conduct the skill development programs in association with National skill Development Corporation (NSDC) or Additional Skill Acquisition Program (ASAP) Kerala, Life Sciences Sector Skill Development Council (LSSSDC) All other add on course regarding technological development can be conducted with the approval of academic regulatory committee under PAIC and approval from other universities too.


5. Development of water testing laboratory and community pharmacy

A new proposal was brought forward by the IQAC external members to begin a water testing laboratory and community pharmacy as part of the institution to serve the community by utilizing the skills of faculty, technicians, and Pharm D students. The cell has decided to make a proposal incorporating the scope, regulatory requirements, and financial requirements at the earliest to the governing body for further approval.

6. Cultivation of medicinal plant regarding.

During the meeting the cell has proposed to cultivate the medicinal plant on demand with the support of medicinal plant board Kerala. The cell observed it as an area of scope to serve the mankind and also to protect the rare species of medicinal plants. Considering this the cell has decided to proceed with further action plan.

The meeting concluded at 1.00 Pm. The chair recommended to discuss the remaining agenda in the next meeting. The meeting concluded with a vote of thanks by the IQAC coordinator.



22/7/22

Dr. Dhanish Joseph

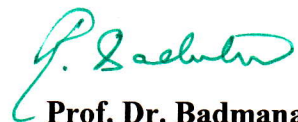
IQAC coordinator

Coordinator

Internal Quality Assurance Cell

Nirmala College of Pharmacy

Muvattupuzha, Kerala



Prof. Dr. Badmanaban. R,

Principal & chairperson

PRINCIPAL

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